Reference						Activity Description								
Assessment Date						Publis	n To Po	rtal						
Assessor Name						Activit	y Descr	iption						
Assessment Team Members			er - HeadteacherBarbara Fincham - Scho Bill Webster - Deputy Headteacher	ool Busines	S		- 	-	per 2022 or as required					
Risk Profile														
Org Unit		London	Borough of Hackney											
Location		Schools				Numbe	Number of people at risk? Approx 160 pupils, 150 staff members							
Risk Assessment Category			risk assessment - Full re-opening - E			People	at risk			Staff members, Pupils, Visiting professionals, Visitors				
Date Record Created	I	16th Au	gust 2021 (reviewed and updated re	gularly sin	ce)									
Hazard Controls	Category of	-	Existing Control Measures	Existi	ng Risk L	evel	Con		Additional Control Considerations	Confirmation of additional	Resid	ual Risk	Level	
	who may be	may be at risk	-	L	S	ERL	⊖⊦ Yes	<u><?</u> No</u>		Control Measures to be	L	S	RRL	
			-	Ū	2.112	100	no		introduced by school	-				
assessment (https://www.gov.uk/g overnment/publication	Employees Contractor Pu Members of t Public Vulner groups	upils he rability	 Existing Covid risk control arrangements with schools Schools subject to programme of audit of risk control arrangements by CHSW Team 	5	5	Critical Risk		N	 School to revisit and update their risk assessments to consider the additional risks and control measures to enable a return to full capacity in the autumn term. The assessment should directly address risks associated with coronavirus, so that sensible measures can be put in place to control those risks for children and staff. https://www.gov.uk/government/public ations/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full opening-schools#A Prevention: minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school clean hands thoroughly more often than usual ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach 	aspects highlighted in a separate	2	5	Mediu m risk	

Extremely Clinically Vulnerable	Extremely high vulnerability groups Guidance on shielding and protecting people defined on medical grounds as extremely vulnerable from COVID-19 PHE Guidance	 Staff identified as Extremely Vulnerable - Shielding at Home <u>Current shielding guidance</u> Full use is made of those staff who are self-isolating or shielding but who are well enough to teach lessons online. The health status and availability of every member of staff should be known and is regularly updated so that deployment can be planned. Vulnerability risk assessments to be completed for all staff 	5	High Risk	N	 Vulnerability risk assessments to be completed for all School staff Identification of minimal permissible staffing levels to support opening of the school Full use is made of those staff who are self-isolating or shielding but who are well enough to be assigned duties to minimise contact 	1. Vulnerability risk assessments to be undertaken with all staff members (permanent and agency staff members), with individual risk measures introduced as necessary. 2. School to identify critical staff absence levels for individual classes, to ensure that the extent of closures is as limited as possible. 3. School to extend and develop existing 'working from home' expectations to support staff members not able work in school, or to reassign staff members where pupil contact work is unsafe. 4. School to continue to develop existing 'learning from home' offer to enable pupils not in school to access learning.	
Clinically vulnerable	Very High and High vulnerability groups BAME	 Full use is made of those staff who are self-isolating or shielding but who are well enough to teach lessons online. Flexible and responsive use of teaching assistants and pastoral staff to supervise classes is in place. Provision of education and information resources Staff communications Full use is made of testing to inform staff deployment Identification of minimal permissible staffing levels to support extended opening of the school The health status and availability of every member of staff is known and is regularly updated so that deployment can be planned Prioritisation of vulnerable groups* for self-isolation and working from home planning 	4	Medium Risk	N	• Vulnerability risk assessments to be completed for all School staff	Vulnerability risk assessments to be undertaken with all staff members (permanent and agency staff members), with individual risk measures introduced as necessary.Staff who are isolating or shielding are supporting with Learning at Home for pupils.Flexible and responsive use of staffing in place to ensure the school can support as many pupils as safely possible on-site.Senior Leadership Team have identied minimal permissable staffing levels in each section of the school to support full opening as far as possible.The process of individual vulnerability risk assessments has supported understanding of staff members' health status to ensure deployment is planned.	

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Social distancing	Employees	• Agreed number of pupils who can 2	3	Medium	N	Reduce the number of contacts	Social distancing no longer in	2
within school	Contractor Pupils	attend the premises on any given day		Risk		between children and staff through	place except for staff only	
Circulation areas	Members of the	to enable compliance with social				keeping groups separate (in	meetings where opportunities	
	Public Vulnerability	distancing rules.				'bubbles') and through maintaining	for social distancing can be	
	groups	• Agreed new timetable and				distance between individuals.	found.	
	arrangements confirmed for each year							
		group.				 Avoid large gatherings such as 		
		• Arrangements in place to support				assemblies or collective worship with		
		pupils when not at school with remote				more than one group		
		learning at home.						
		 Provision of education and 				- When timetabling, groups should be		
		information resources				kept apart and movement around the		
		• Coronavirus (COVID-19):				school site kept to a minimum		
		implementing social distancing in				Avoid creating buck corridors		
		Circulation plans have been				 Avoid creating busy corridors, entrances and exits 		
		reviewed and revised.						
		 One-way systems are in place 				- Consider staggered break times and		
		where possible.				lunch times (and time for cleaning		
		 Corridors are divided where 				surfaces in the dining hall between		
		feasible				groups).		
		Remove items which reduce the				g. cape).		
		width of corridors				- Plan how shared staff spaces are		
		• Appropriate signage is in place to				set up and used to help staff to		
		clarify				distance from each other		
		circulation routes.						
		• Pinch points and bottlenecks are				- Where staff need to move between		
		identified and managed accordingly				classes and year groups, they should		
		• Movement of pupils around				try and keep their distance from		1
		school is minimised as much as				pupils and other staff as much as		
		possible, with pupils staying in				they can, ideally 2 metres from other		
		classrooms and staff moving round.				adults		
		 Lesson change overs are 						1

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Social distancing	Employees		3	3	Medium	Ν	 staff in secondary schools 	Note: Social distancing is not	2
within school	Contractor Pupils	can attend the premises on any			Risk		maintain distance from their pupils,	possible within classes because of	l
Classrooms	Members of the	given day to enable compliance					staying at the front of the class, and	pupils' support needs and capacity	l
	Public Vulnerability	with social distancing rules.					away from their colleagues where	to understand personal space and	l
	groups	 Agreed new timetable and 					possible	social distancing. Remote learning	1
	arrangements confirmed for each						in place for pupils not currently	l	
		year group.					 Ideally, adults should maintain 2 	attending school.	1
		 Arrangements in place to 					metre distance from each other, and	C	l
		support pupils when not at school					from children		l
		with remote learning at home							I
		Classroom size and numbers					- avoid close face to face contact and		l
		reviewed.					minimise time spent within 1 metre of		I
		 Class sizes and 					anyone		l
		timetables/staffing amended					-		l
		allowing for reduced numbers in					- children old enough should also be		1
		line with government guidance					supported to maintain distance and		l
		(i.e. a maximum of 15 pupils per					not touch staff and their peers where		l
		class)					possible		l
		Classrooms re-modelled, with							I
		chairs and desks in place to allow					- When staff or children cannot		l
		for social distancing.					maintain distancing, particularly with		l
		Spare chairs removed from					younger children in primary schools,		l
		desks so they cannot be used.					the risk can be reduced by keeping		l
		Clear signage displayed in					pupils in the smaller, class-sized		l
		classrooms promoting social					groups		l
		distancing.							I
		 In primary schools, classes 					 make small adaptations to the 		l
		stay together with their teacher					classroom to support distancing		I
		and do not mix with other pupils					where possible. That should include		l
		 In secondary schools, 					seating pupils side by side and facing		l
		assuming that setting is					forwards, rather than face to face or		l
		maintained, the year group stays					side on, and might include moving		l
		together and does not mix with					unnecessary furniture out of		1

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Social distancing	Employees	Agreed number of pupils who	3	3	Medium	N	Schools should consider	Breaktimes staggered to allow	2
within school	Contractor Pupils	can attend the premises on any			Risk		staggered break times and lunch	separate times to access	
Break/lunch times	Members of the	given day to enable compliance					times and time for cleaning surfaces	playground space. Lunchtimes to	
	Public Vulnerability	with social distancing rules.					in the dining hall between groups	take place in classrooms to prevent	t
	groups	 Agreed new timetable and 						risk of large congregations at	
		arrangements confirmed for each						lunchtimes and of infection risks	
		year group.						with a widely shared space, with	
		 Arrangements in place to 						cleaning material available before	
		support pupils when not at school						and after use.	
		with remote learning at home							
		https://www.gov.uk/government/publi							
		cations/coronavirus-covid-19-							
		implementing-social-distancing-in-							
		education-and-childcare-settings.							
		Break/lunch times are staggered							
		• The number of entrances and							
		exits to be used is maximised.							
		• Different entrances/exits are used							
		for different groups.							
		• Staff and pupils are briefed and							
		signage provided to identify which							
		entrances, exits and circulation routes							
		to use.							
		• A plan is in place for managing							
		the movement of people on arrival to							
		avoid groups							
		of people congregating.							
		 Floor markings are visible where 							
		it is necessary to manage any							
		queuing.							
		1							

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Social distancing	Employees	Provision of education and	2	3	Medium	N	- consider staggered starts or	1. School rearranged bus	2
during peak times,	Contractor	information resources			Risk		adjusting start and finish times to	collection and drop-off to	
ie start and finish of	Pupils	_					keep groups apart as they arrive and	minimise congestion and limit	
day	Members of the	https://www.gov.uk/government/publi					leave school	contact between different suites. 2.	
	Public	cations/coronavirus-covid-19-						School creating larger reception	
	Vulnerability groups	implementing-protective-measures-in-					- A staggered start may, for example,	area (by utilising an adjoining	
		education-and-childcare-					include condensing / staggering free	space) to allow parents/carers to	
		settings/coronavirus-covid-19-					periods or break time but retaining the	keep distance when collecting and	
		implementing-protective-measures-in-					same amount of teaching time, or	dropping off (a small proportion	
		education-and-childcare-settings					keeping the length of the day the	of pupils). Clear signage and	
		• Start and departure times are					same but starting and finishing later	positioning of furniture will direct	
		staggered					<u>to avoid rush hour</u>	parents/carers to maintain distance	
		• The number of entrances and					Cabaala abauld aanaidan bauuta	from each other.	
		exits to be used is maximised					 Schools should consider how to communicate this to parents and 		
		• Different entrances/exits are used					remind them about the process that		
		for different groups.					has been agreed for drop off and		
		• Staff and pupils are briefed and					collection, including that gathering at		
		signage provided to identify which					the school gates and otherwise		
		entrances, exits and circulation routes					coming onto the site without an		
		to use.					appointment is not allowed.		
		• A plan is in place for managing					appointmont to not anowed.		
		the movement of people on arrival to					- Schools should also have a process		
		avoid groups of people congregating.					for removing face coverings when		
		• Floor markings are visible where					pupils and staff who use them arrive		
		it is necessary to manage any					at school and communicate it clearly		
		queuing.					to them		
		• Attendance patterns have been							
		optimised to ensure maximum safety.					- Pupils must be instructed not to		
							touch the front of their face covering		
							during use or when removing them.		
							They must wash their hands		
							immediately on arrival (as is the case		

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First aid provision	Employees	Childron voune noonlo and	12	2	Madium			1 Children vour1 1	
First aid provision	Employees	Children, young people and	2	3	Medium	N		1. Children, young people and	2
	Contractor Pupils	students whose care routinely			Risk			students whose care routinely	1
	Members of the Public Vulnerability	already involves the use of PPE due to their intimate care needs						already involves the use of PPE	1
								due to their intimate care needs	
	groups	should continue to receive their						will continue to receive their care	
		care in the						in the	
		same way						same way. 2. Provision of	
		Provision of appropriate level						appropriate level of first aid to	
		of first aid to support extended						support extended opening of the	
		opening of the school (paediatric						school (paediatric first aid) - at	
		first aid) - at least one 12 Hour						least one 12 Hour paediatric first	
		paediatric first aid course Level 3						aid course Level 3 qualified	
		qualified person available at all						person available at all times.	
		times						School will typically significantly	
		Provision of fluid resistant						exceed this level of coverage due	
		surgical face mask, where a child,						to needs of pupils. 3. Provision of	
		young person or other learner						fluid resistant surgical face mask	
		becomes unwell with symptoms of	-					organised for staff members,	
		coronavirus while in their setting						where a child, young person or	
		and needs direct personal care						other learner becomes unwell with	
		until they can return and social distance of 2 metres cannot be						symptoms of coronavirus while in	
		maintained						their setting and needs direct	
		 Gloves should be provided as 						personal care until they can return	
		part of the basic first aid kit						and social distance of 2 metres	
		 St John Ambulance advice for 						cannot be maintained. 4.Gloves	
		First Aiders	-					provided as part of the basic first	
		https://www.sja.org.uk/get-						aid kit	
		advice/first-aid-advice/covid-19-						 St John Ambulance advice for 	-
		advice/first-aid-advice/covid-19-						First Aiders	
		aiders/?utm_source=Communigator&						https://www.sja.org.uk/get-	
								advice/first-aid-advice/covid-19-	
		utm medium=email&utm campaign							┢
Attendance and	Employees		2	3	Medium	N	Identification of minimal	1.Pupils' temperatures will be	2
engagement with	Contractor Pupils	https://www.gov.uk/government/publi	-		Risk		permissible staffing levels to support	checked on arrival to school, and	1
the NHS Test and	Members of the	cations/actions-for-schools-during-the	2				full reopening of the school	pupils with a high temperature or	1
Trace process	Public Vulnerability	coronavirus-outbreak/guidance-for-						displaying any symptoms of the	
	groups	full-opening-schools					- Consider how to manage other	coronavirus will be supported to	1
		• Ensuring that those who have					visitors to the site, such as	self-isolate until they can be	
		coronavirus (COVID-19) symptoms,					contractors, and ensure site guidance	collected. 2.Staff members	1
		or who have someone in their					on physical distancing and hygiene is	directed to take temperature before	;
		household who does do not attend					explained to visitors on or before	leaving for school 3 Identifying	

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Preparation and	Employees	• Provision of education and	2	3		School kitchens can continue to School has reviewed all operation	ons 2
serving of Food	Contractor Pupils	information resources Coronavirus	Ĩ	5		<u>operate, but must comply with</u> to ensure they continue to be	
serving of 100d	Members of the	(COVID-19):				https://www.gov.uk/government/publicati compliant with 'COVID-19	
	Public Vulnerability	guidance for schools				ons/covid-19-guidance-for-food- guidance for food	
	groups	0					
	groups	and other educational settings				businesses/guidance-for-food-businesses- businesses'.Pupils eat lunch in	
		• cleaning in non				on-coronavirus-covid-19 class or within bubble to reduce	
		healthcare settings				risk of transmission, rather than	ın
		• Staff communications				a shared space.	
		• Break/lunch times are staggered					
		• The number of entrances and					
		exits to be used is maximised.					
		• Different entrances/exits are used					
		for different groups.					
		• Staff and pupils are briefed and					
		signage provided to identify which					
		entrances, exits and circulation routes					
		to use.					
		 A plan is in place for managing 					
		the movement of people on arrival to					
		avoid groups of people congregating.					
		• Floor markings are visible where					
		it is necessary to manage any					
		queuing.					
		• Attendance patterns have been					
		optimised to ensure maximum safety.					

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Hugiana Cantral	Employaça	Le Communications	12	2		I	whather the ashead has anough	1 All classrooms have sinks with some and	2
Hygiene Control	Employees	Communications	2	5			- whether the school has enough	1. All classrooms have sinks with soap and warm water available, which will be	2
& Cleaning	Contractor Pupils	and signage in place					hand washing or hand sanitiser	accompanied by clear signage about	1
	Members of the	Agreed number of pupils who					stations' available so that all pupils	regularity and thoroughness of	1
	Public Vulnerability	can attend the premises on any					and staff can clean their hands	handwashing, with pupil accessible	1
	groups	given day to enable compliance					regularly	visuals.2. Hand sanitising stations available	1
		with social distancing rules.						outside of every suite, with instructions for	1
		Agreed new timetable and					 supervision of hand sanitiser use 	staff to sanitise before entering the suite.3.	1
		arrangements confirmed for each					given risks around ingestion.	Anti-viral wipe dispensers available in every classroom to support reactive	1
		year group.						cleaning of surfaces and resources.4. More	1
		 Arrangements in place to 					 Small children and pupils with 	intensive cleaning schedule in place to	1
		support pupils when not at school					complex needs should continue to be	ensure more thorough cleans at the	1
		with remote learning at home.					helped to clean their hands properly.	beginning and end of school day, and an on-	1
		Share with parents, pupils and					Skin friendly skin cleaning wipes can	site housekeeper (or two depending on	1
		staff that fresh clothing should be					be used as an alternative	review of needs) to routinely clean all	1
		worn daily.						regularly touched areas (e.g. door handles,	1
		Pupils to use same desk if					- building these routines into school	stair rails, lift buttons). Extra anti-viral cleaning wipes available for class-based	1
		returning next day					culture, supported by behaviour	staff to 'clean as they go'.5. Anti-viral	1
		Teacher (and/or teaching					expectations and helping ensure	cleaning materials to be available to staff in	1
		assistant) are assigned to the					younger children and those with	hygiene suites, and only accessed by one	1
		same pupils throughout the day					complex needs understand the need	bubble.6. Designated spaces continually	1
								available for isolation, with supervising	1
		(and on subsequent days)					to follow them	adult who will be provided with additional	1
		• Enhanced cleaning regime in						PPE (visor and face mask in addition to	1
		place, particularly for frequently					- putting in place a cleaning schedule	aprons and gloves).	1
		touched surfaces					that ensures cleaning is generally		1
		cleaning in non healthcare					enhanced including more frequent		1
		settings					cleaning of rooms / shared areas that		1
		Pupils use only their own					are used by different groups and		1
		resources and do not share					frequently touched surfaces being		1
		• DfE Guidance implementing					cleaned more often than normal		1
		protective measures in education	1						1
		and childcare settings					- different groups don't need to be		1
		Regular hand washing for staf	f				allocated their own toilet blocks, but		1
		and pupils for at least 20 seconds					toilets will need to be cleaned		1
School premises	Employees	https://www.gov.uk/government/publ	2	3	FALSE			1. Health and Safety compliancy	2
I.	Contractor Pupils	cations/managing-school-premises-	-				Evacuation arrangements have been	checks to continue as usual. 2.	1
	Members of the	during-the-coronavirus-					reviewed to take into consideration	CO2 levels monitored daily to	1
	Public Vulnerability	outbreak/managing-school-premises-					the effects of social distancing and	ensure there airflow is sound.	1
	groups	which-are-partially-open-during-the-					staff working from home or across	clisure there arribw is sound.	1
	groups						multiple sites		1
		coronavirus-outbreak							1
							Driver to recomposing for the outlymp		1
		• Assessment of air conditioning					Prior to reopening for the autumn		1
		systems					term, all the usual pre-term building		1
		Programme of pre-reopening					checks are undertaken to make the		1
		checks on any school premises that					school safe		1
		have been completely closed							1
		- Water systems					Once the school is in operation, it is		1
		- Fire safety systems					important to ensure good ventilation		1
		The survey systems							1
									1
							https://www.hse.gov.uk/coronavirus/equi		1
							pment-and-machinery/air-conditioning-		1
							and-ventilation.htm		1
									1
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Transport	Emploees Pupils	- Existing risk assessments		Consider: - how pupils are grouped together on transport, where possible this should reflect the bubbles that are adopted within school - use of hand sanitiser upon boarding and/or disembarking - additional cleaning of vehicles - organised queuing and boarding where possible - distancing within vehicles wherever possible - the use of face coverings for children over the age of 11, where appropriate, for example, if they are likely to come into very close contact with people outside of their group or who they do not normally meet	Hand sanitising, social distancing and face coverings not achievable due to pupil's needs and capacity, although pupils will be supported to wash their hands in class before boarding the buses and are making their way to and from transport in a staggered manner.	3
	Emploees Pupils	Existing risk assessments		 For individual and very frequently used equipment, such as pencils and pens, it is recommended that staff and pupils have their own items that are not shared Classroom based resources, such as books and games, can be used and shared within the bubble; these should be cleaned regularly, along with all frequently touched surfaces Resources that are shared between classes or bubbles, such as sports, art and science equipment should be cleaned frequently and meticulously and always between bubbles, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles. Outdoor playground equipment should be more frequently cleaned pupils limit the amount of equipment they bring into school each day, to essentials such as lunch boxes, hats, coats, books, stationery and mobile phones. Bags are allowed. Pupils and teachers can take books and other shared resources home, 	1. Anti-viral cleaning materials available in class for cleaning of resources and regularly touched areas, as well as these being cleaned during start of and end of day cleaning routines. 2. The vast majority of resources will be suite specific.	2

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Educational Visits	Employees Pupils Members of he Public	Existing risk assessments As part of this risk assessment, schools will need to consider what control measures need to be used and ensure they are aware of wider advice on visiting indoor and outdoor venues. Schools can resume non- overnight domestic educational visits https://www.gov.uk/government/publi cations/health-and-safety-on- educational-visits/health-and-safety- on-educational-visits			 Trips carried out in line with protective measures, such as keeping children within their consistent group, and the coronavirus (COVID-19) secure measures in place at the destination. Make use of outdoor spaces in the local area 	1
Physical Activity		Existing risk assessments			 <u>Pupils should be kept in consistent groups,</u> <u>sports equipment thoroughly cleaned between each use by different individual groups,</u> <u>contact sports avoided.</u> <u>contact sports avoided.</u> <u>Outdoor sports should be prioritised where possible, and large indoor spaces used where it is not, maximising distancing between pupils and paying scrupulous attention to cleaning and hygiene</u> <u>https://www.gov.uk/government/publicati ons/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation</u> Schools are able to work with external coaches, clubs and organisations for curricular and extra-curricular activities where they are satisfied that this is safe to do so 	1

Assessment Conclusion Signatures

Ickburgh School is as safe as possible for pupils and staff members following the above risk assessment and deployment of measures.

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2	Low risk
2	Low risk